

Preflight Checklist

An RR Donnelley TipLine publication

A good preflight checklist is your best assurance that your job will process without errors or omissions. You will get best results if you can check off every item.

- Does the document match the estimate?
 - Size
 - Quantity
 - Paper stock
 - Page count
 - Inks
 - Varnishes
 - Coatings

- Are you providing current, same size lasers?

- Are color and varnish breaks indicated? Printing out a separate laser of spot colors and varnishes is the preferred way to do this.

- Are all images—even embedded images—included?

- Is 1/8" bleed provided? For perfect bound books, or books over 32 pages in length, which may require creep compensation, provide the document in single pages, with bleed on all four sides.

- Is under color provided for rich blacks in areas of large coverage? (GRACoL 7 standard is 60/40/40/100)

- Is an accurate die line provided, when appropriate?

- Are all rules at least .25 point?

- Are images at least 300 dpi?

- Are all images CMYK?