



# **RRD APAC SUSTAINABILITY REPORT**



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# ABOUT RRD ASIA-PACIFIC (APAC)

RRD is a leading global provider of marketing, packaging, print, and supply chain solutions that elevate engagement across the complete customer journey. With 25,000 clients, including 92% of the Fortune 100, and 32,000 employees across 29 countries, RRD brings the expertise, execution, and scale designed to transform customer touchpoints into meaningful moments of impact.

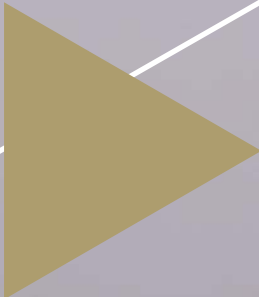
RRD entered China in 1993, and since then has expanded its manufacturing and service operations in Beijing, Shanghai, Guangzhou, Shenzhen, Chengdu, Kunshan, Dongguan, Shandong, Henan, Taiwan, HongKong, Japan, Singapore, Thailand, Vietnam and Australia. For 30 years, RRD APAC has provided integrated marketing, publishing, packaging and labeling solutions that enable brands to improve their user experience at every step.

Today, we offer comprehensive services to clients worldwide. Packaging and labels solutions encompass a wide array of options, including packaging design and a variety of boxes, trays, labels, manuals, and more — all ensuring products are presented well in alignment with brands' values. Publishing services bring ideas to life, catering to a wide variety of genres and publication types, such as juvenile, trade, education books, and bibles. Our marketing solutions excel in marketing promotions, in-store materials, and project management, leveraging self-developed digital systems to provide transparency and efficiency in every dollar spent.

RRD APAC is building a winning culture through H.A.I (high performance, accountability, and innovation) core values that drive transformation and accelerate growth and profitability in all markets of the region. With this specific culture, all RRD employees are committed to supporting our customers' evolving needs in any environment, delivering industry-leading practices and, together with our customers, shaping the future.



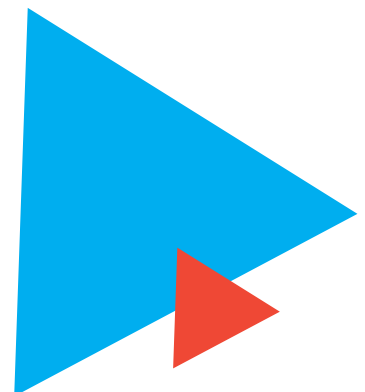
# ETHICS & COMPLIANCE



The name RRD has long been synonymous with integrity and ethical business operations. This focus on integrity continues today, codified in our Principles of Ethics Business Conduct (“PEBC” or “Principles”). These Principles apply to all employees, vendors, suppliers, agents and directors of RRD and govern all areas of professional conduct.

A consistent set of ethical practices is key to operating at the highest levels of integrity in every place where RRD does business around the globe. Some of the areas addressed by the Principles include:

- ▶ **Ethical and lawful behavior:** The Company has earned a reputation for providing top-quality marketing and business communications services in an honest, ethical fashion. We conduct our business honestly, ethically and in strict compliance with all laws, rules and regulations.
- ▶ **Anti-corruption laws:** The Company will not, either directly or indirectly, pay bribes to or otherwise seek to improperly influence government officials, political parties or candidates for political office. Further, the Company strictly prohibits facilitating payments of any kind absent express, written approval of the Chief Compliance Officer.
- ▶ **Protect proprietary and confidential information:** In helping our clients better connect with their customers, we interact with significant amounts of confidential data. All employees are required to protect confidential company assets and proprietary information.
- ▶ **Conflicts of interest:** Outside work or service opportunities must not conflict with an employee’s ability to perform their duties at the company with undivided loyalty.
- ▶ **Gifts:** Employees must not accept gifts, favors, loans, entertainment or other gratuitous services from competitors, clients or suppliers of RRD. Cash payments or gifts must never be given to clients and other gifts, favors and entertainment must be legal and reasonable.
- ▶ **Antitrust laws:** RRD deals with suppliers, clients, employees and competitors on a fair and honest basis, at arm’s length.
- ▶ **Environmental laws:** RRD conducts its global business in accordance with environmental laws and strives to continuously improve global EHS performance using practices that protect employees and the environment.
- ▶ **Employee working conditions:** We employ only workers with a legal right to work. Strictly abiding by the laws and regulations of the country where it is located, RRD does not employ children or forced labor. RRD fairly compensates its employees in compliance with local and national laws in the subject jurisdiction. RRD also maintains work hours in compliance with local laws in the jurisdictions where we do business.
- ▶ **Discrimination:** RRD selects, places and manages all employees without discrimination based on race, religion, color, national origin, sex, gender identity or expression, age, disability, perceived disability, sexual orientation, veteran status, genetic information or on the basis of any other status protected by law.
- ▶ **Securities laws:** RRD communicates with transparency and fairness to external stakeholders. Confidential information obtained by employees may not be used for personal advantage.
- ▶ **Government investigations:** The Company and its employees shall cooperate with government investigations.



Part and parcel to a global company's successful operation is the flow of information from our 32,000 employees back to corporate leadership. To that end, we have an Open Door Policy that ensures we treat one another with respect and are aligned globally in our business goals, values and ethical standards. All employees, no matter their job responsibilities, geographic locations or positions, should have opportunities to raise issues and speak their minds to drive the Company forward to operations that are beyond repute.

The Board of Directors oversees the Ethics and Compliance program at RRD. The program is run internally and led by our Chief Compliance Officer who meets regularly with a committee of leaders from a cross section of functional and business areas to monitor and shape the Program. Here are some of the areas the program monitors:

- ▶ Ethical and lawful behavior and conflicts of interest
- ▶ Anti-corruption
- ▶ Financial reporting
- ▶ Antitrust laws
- ▶ Environmental, health and safety laws
- ▶ Employment practices
- ▶ Government relations and contracting
- ▶ Information technology
- ▶ Intellectual property
- ▶ Product safety
- ▶ Import/export controls
- ▶ Postal affairs
- ▶ Centers for medicare and medicaid services (cms) compliance
- ▶ Record retention
- ▶ Tax compliance

## Governance

The leading edge of a strong governance culture is its Board of Directors. Since becoming a private company in February 2022, a new Board consisting of members of our owner, Chatham Asset Management, is providing expert oversight and guidance on governance matters and strategy. Our board has two standing committees: Audit and Human Resources. Both committees are governed by a written charter that is publicly available on our website at rrd.com. Under the guidance of our Board, we are continuously seeking to drive forward the strategy of RRD while enhancing the workplace for our employees and leaving a positive impact on the communities where we work.

When reviewing candidates for the Board of Directors, the Board considers diversity of the Board, including gender, race, background, and expertise, among other things. We believe the composition of our Board reflects a diversity of viewpoints, skills, professional and personal backgrounds, and experiences, which allows the Board to effectively lead the Company.

Each employee at RRD is personally accountable for operating with integrity. Employees receive annual training to ensure they have an understanding of the important policies, laws, rules and regulations that impact our businesses around the world. The trainings cover areas such as our Principles of Ethical Business Conduct (PEBC), anti-harassment, anti-corruption, data security, and privacy, among others.

RRD's Open Door Hotline provides employees, vendors and suppliers with a mechanism to report concerns regarding potential compliance or ethical matters without fear of retaliation. Our hotline is hosted by a third party and reports can be made anonymously.

Our determination to operate ethically applies everywhere we do business and is a commitment we make not only to our employees but also to our stakeholders. Our operational excellence is built on this foundation.

# ENVIRONMENTAL, HEALTH & SAFETY



## EHS Policy

It is RRD's policy to protect the health and safety of our employees, clients, and the public, and to conduct all activities in an environmentally responsible manner. We are committed to this policy worldwide as an integral part of being the world's premier business and marketing communications company.

Senior corporate management ensures alignment of RRD's business strategy and operations with this Environmental, Health and Safety (EHS) policy and confirm the commitment of RRD to:

- ▶ Conduct global operations in accordance with all applicable laws, regulations, and other requirements, anticipate EHS issues and promote appropriate voluntary initiatives that support this policy;
- ▶ Strive for an injury-free workplace through high employee involvement and a strong health and safety program;
- ▶ Minimize the EHS impact to our employees, facilities, and communities in which we do business;
- ▶ Strive to continuously improve global EHS performance by utilizing practices that protect employees and the environment, including reducing the quantity of emissions, including greenhouse gas (GHG) emissions, developing opportunities for recycling and pollution prevention, and using paper, energy, water, and other resources more efficiently;
- ▶ Partner with our clients to ensure that we manufacture, source, and distribute products that meet all applicable safety regulations, and identify opportunities to further minimize their products' environmental impact
- ▶ Train and motivate employees to conduct their activities in a safe and environmentally responsible manner.
- ▶ Review and report to executive management on a periodic basis the EHS performance of global operations which may include the setting and review of EHS objectives and targets used to promote continuous improvement.



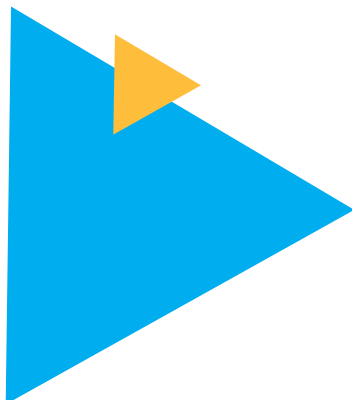
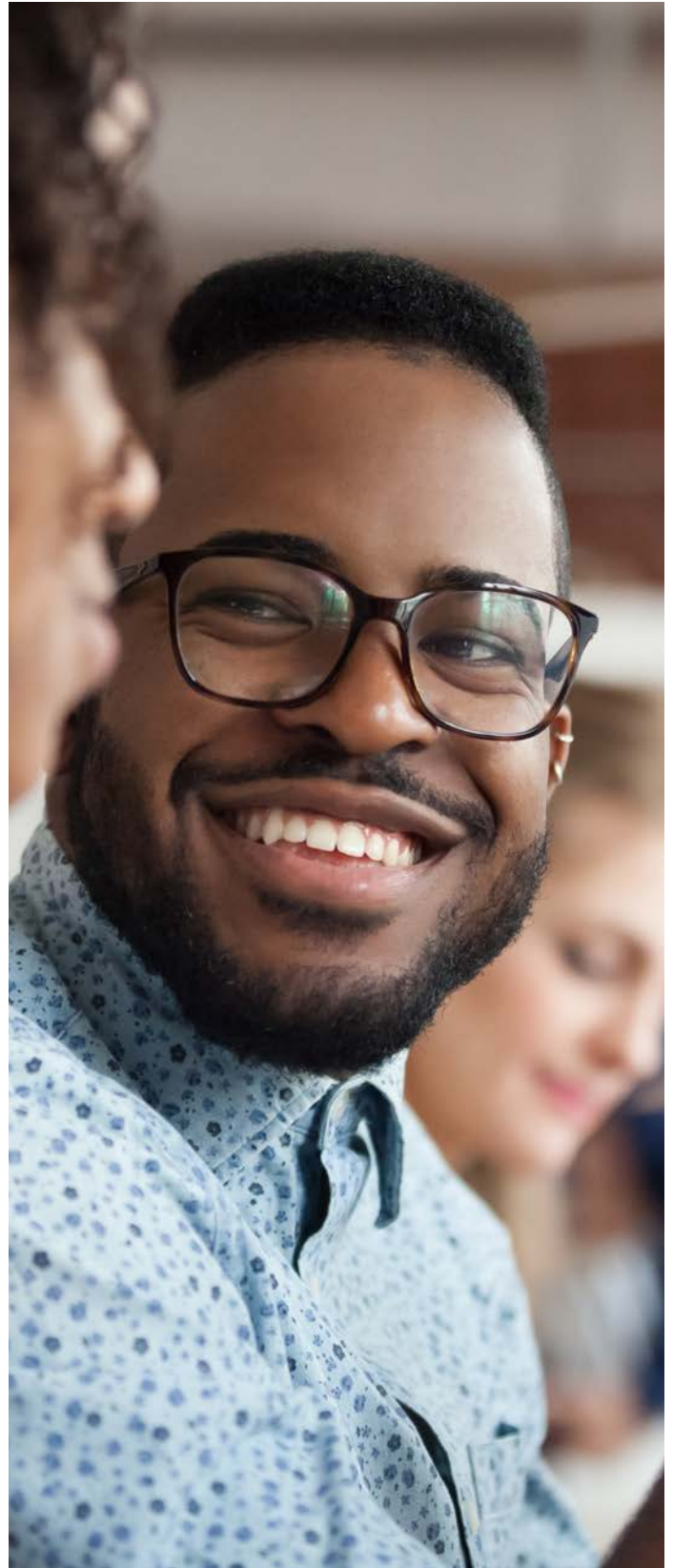


## EHS Management System

At RRD, we have developed a comprehensive management system that enables us to effectively control our EHS impacts using a model consistent with well-accepted international management standards such as the International Organization for Standardization (ISO).

### The elements of our EHS Management System include:

- ▶ **EHS policy:** A corporate policy defines the EHS principles that guide the conduct of RRD operations worldwide.
- ▶ **Programs and standards:** Define the elements of our management system to protect the safety of employees, contractors and visitors. These also include our environmental management expectations to ensure compliance with legal requirements.
- ▶ **EHS roles and responsibilities:** EHS responsibilities are integrated into every level of our organization.
- ▶ **Training:** Management of a comprehensive training and awareness program, including new employee orientation programs, online training and communications, topic-specific workshops and webinars, and mentoring activities to develop leadership and expertise in the field.
- ▶ **Measuring:** Measuring our EHS results company-wide and closely monitoring our progress towards implementing the RRD EHS standards are critical to meeting our commitment of continuous improvement.
- ▶ **Monitoring:** RRD has put processes in place to test and oversee compliance.

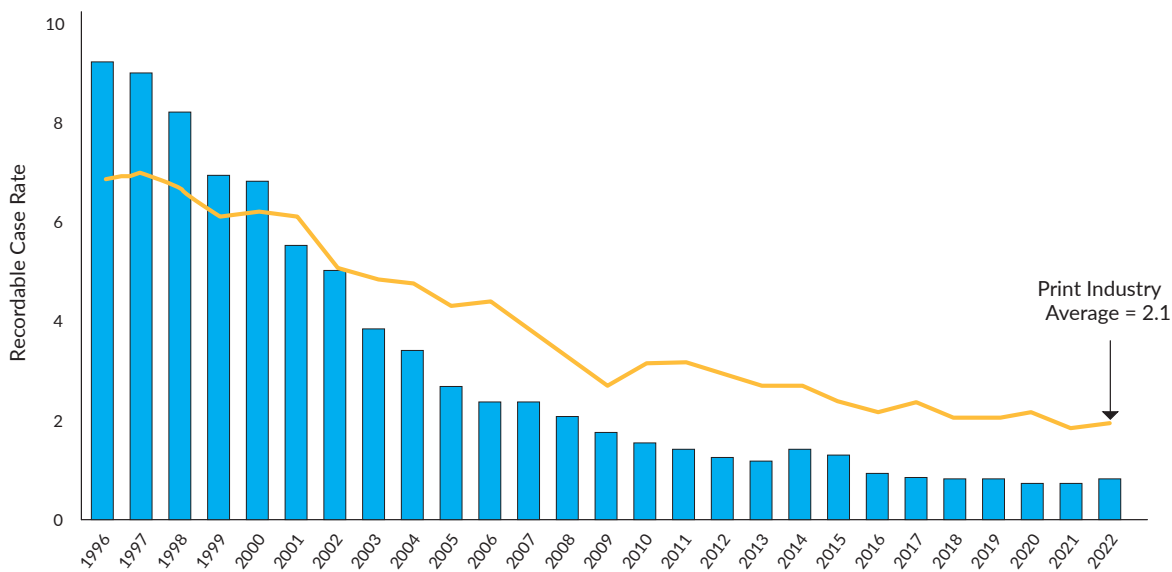


## Recordable Case Rate

Our health and safety results are important to us because they help us measure how well we are keeping our employees safe. While we report our numbers as a rate (which helps us to standardize our global reporting with the government method for calculating injury rates), what truly matters is the number of people who are hurt. Lower rates mean fewer injuries, with more people able to work and support their loved ones. In the chart below you can see the continuous improvement in our health and safety rates over the past several years.

The “Recordable Case Rate” (RCR) is a rate, per 100 employees, of the number of times an employee received treatment beyond basic first aid for a work-related injury or illness. RRD’s company-wide full year 2022 RCR finished at 0.8, which is more than 60% lower than the current U.S. print industry average. Multiple facilities also completed the year without a single OSHA recordable case. While we continue to be extremely proud of our results, our continued goal is to achieve zero work related injuries or illnesses.

## RRD Company Performance



**APAC full year 2022 RCR finished at 0.1, which is a record low for our operations!**

RRD APAC 2022 Injury Rate = 0.1

Injury Rate Industry Average Benchmark = 2.1





# SUSTAINABILITY

As a leading global supplier to many of the largest domestic and global brands, our practices are built around the concept that sustainability does not involve making a choice between being cost-effective and being conscious of environmental impacts. It integrates the two.

Our teams continuously work to meet the RRD Global Environmental, Health & Safety (EHS) Policy commitment to “utilize practices that protect the environment, including reducing the quantity of emissions, including greenhouse gas (GHG) emissions, developing opportunities for recycling and pollution prevention and using paper, energy, water and other resources more efficiently.”

## Resource Efficiency

**Commitment:** Identify, measure and continuously improve efficiencies associated with consumption and use of energy, raw materials, water and other resources.

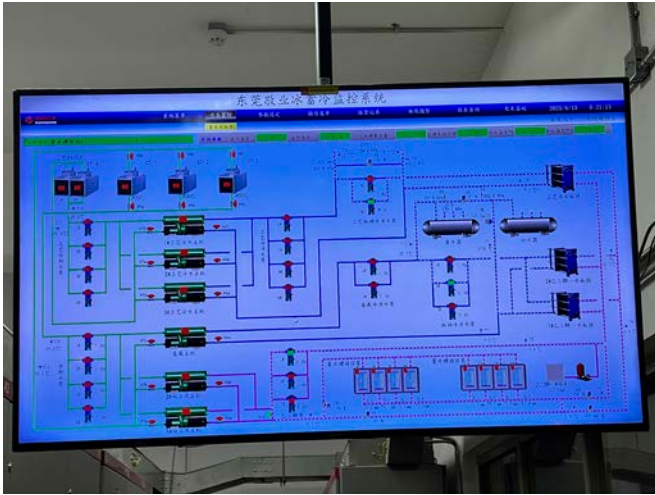
**Energy:** We employ several state-of-the-art enhancements to minimize our reliance on electricity and natural gas. For example:

- ▶ Sourcing renewable energy
- ▶ Replacing outdated lighting with LED at multiple locations in China has resulted in approximately 2 million kWh/year of electricity savings. We also use auto on/off lighting where possible.
- ▶ Updating our compressed air systems as required has saved approximately 6 million kWh of electricity per year.
- ▶ Wastepaper collection and baler equipment consolidated from 3 sets into 1 set with a new energy efficient motor and frequency conversion function, resulting in an energy savings of 154 MWh per years.



**Humen Plant:** King Yip (Humen) Plant, in Dongguan City, China operates a rooftop solar panel installation generating 1,423 MWh in 2022.





Storing solar energy between sunset and sunrise is a huge challenge. RRD APAC uses its rooftop solar panel system to store solar energy in ice. The system then uses the ice for commercial space cooling during peak energy demand.



When wastewater is generated, our RRD Humen site ensures it is not only to the standards for discharge, but also clean enough to raise fish.

### Shanghai Plant

- ▶ Roof-mounted solar panel installations in our Shanghai Plant produced solar power generation of 1,000 MWh in 2022, accounting for approximately 10% of the plant's annual energy consumption.
- ▶ Replaced an older air compressor with a high energy efficiency unit saving 2,420 kWh of energy per year.
- ▶ Upgraded cooling systems with a refrigeration efficiency 70% lower than the new unit saving 163 MWh per year.
- ▶ Upgraded air compressors by changing to variable frequency from fixed frequency, saving 300 MWh per year.
- ▶ Use of a heat recovery system on our regenerative thermal oxidizer (RTO) for building heat supply has resulted in over 28 thousand m<sup>3</sup> natural gas savings per month.

### Liaobu Plants

- ▶ In 2022, our Liaobu locations procured all of their power from renewable sources (biomass).



New LED lighting in our Liaobu Labels production site

Our alternative energy sources and reductions have eliminated co<sup>2</sup> emissions equivalent to the following in 2022:

- ▶ CO<sup>2</sup> emissions from 880,564 gallons of gasoline\*
- ▶ GHG emissions from 1,686 passenger vehicles driven for one year\*
- ▶ GHG emissions avoided by 387 garbage trucks of waste recycled instead of landfilled\*
- ▶ Carbon sequestered by 129,396 tree seedlings grown\*

\* From the [GHG Equivalencies Calculator](#)

### Raw Materials Consumption Reduction

Efficiency is at the heart of our operations, as it makes good business sense and also has the added benefit of reducing the consumption of natural resources.



Our four largest locations have installed alcohol-free centralized dampening systems. This has resulted in a reduction of over 200 tons of waste water each year. Moving away from alcohol has reduced volatile organic compound (VOC) air emission by 13 tons per year.

- ▶ Four of our largest operations have installed centralized ink supply monitoring systems. These systems directly feed ink into our sheet-fed presses. This reduces waste ink and containers by 21 tons/year and VOC emissions by 0.12 tons per year.
- ▶ We use water sensors in washroom sinks and low water volume toilets where possible to reduce our water consumption.

## Product design and procurement

**Commitment:** Extend our influence across the breadth of the supply chain by encouraging sustainable practices among our suppliers and offering raw material solutions that meet the specifications of our clients.

RRD APAC is certified to the Forest Stewardship Council® (FSC®) and Programme for the Endorsement of Forest Certification (PEFC) chain of custody requirements, enabling our clients to display the respective on-product logo to communicate their commitment to responsible forestry. In 2022, RRD locations worldwide sold over **120,000 metric tons** of certified materials.

We can combine our certified paper with other RRD-developed sustainable processes to help our clients meet their goals. We can help you design a product to meet your needs while also delivering sustainable outcomes. Here is more information about some of our successful offerings:



- ▶ Paper hang tags are an environmentally friendly and high performance substitution for plastic hang tags.
- ▶ Aqueous coatings provide an environmentally friendly and economical replacement for biaxially oriented polypropylene (BOPP) lamination. These coatings protect the final product and come in a variety of finishes.
- ▶ Digital printing provides high photo quality performance without the need for conventional production.
- ▶ Tracing paper packaging allows for product visibility and protection while eliminating the use of polypropylene (PP), oriented polypropylene (OP) or BOPP.

- ▶ Cellulose film is a natural and renewable material that is sourced from responsibly managed forests. In certain applications it can replace polyethylene terephthalate (PET), polyethylene (PE), and PP.
- ▶ Helping calculate the carbon footprint of the products produced by RRD APAC. Our team has developed a process consistent with international norms to provide you with detailed information on your products.
- ▶ PLA film is a biodegradable and environmentally-friendly film made from corn-based polylactic acid resin.
- ▶ Biodegradable foam is the sustainable alternative to PE, PP and polystyrene (PS) foams.
- ▶ Substituting or reducing the use of plastics.

If your product demands the use of plastic, let us help you find a recycled content option to meet your needs.

As an alternative to plastic trays, consider pulp trays which are a great eco-friendly alternative to traditional plastic trays. These trays are recyclable and often biodegradable. RRD can provide alternatives such as coating, additives and dyeing.

**RRD routinely engages with clients to increase the environmental attributes of their products, including:**

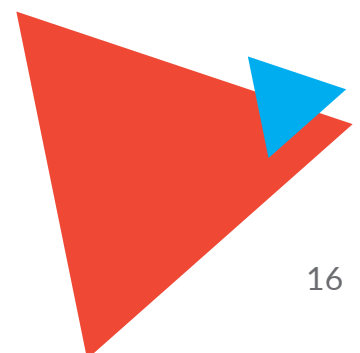
- ▶ Paper-based materials certified to FSC or PEFC standards
- ▶ Materials with increased amounts of post-consumer waste recycled content
- ▶ Inks and toners with optimum amounts of vegetable-based content
- ▶ Materials that are highly recyclable and/or do not inhibit the recycling process
- ▶ Materials in compliance with applicable regulatory requirements
- ▶ Less materials to help reduce shipping weight and waste

Our product specialists can help you meet both domestic and international environmental and safety standards. Our teams understand and comply with China's Green Product and Green Supply Chain requirements

We also support our customers who wish to exclude certain materials from sources which they determine to be unacceptable. This may include:

- ▶ Fiber in violation of internationally accepted instruments and treaties protecting the rights of indigenous or forest-dependent people and high conservation value areas.
- ▶ Plantations using genetically-modified tree fiber.
- ▶ Fiber from unwanted sources as defined by forestry certification.

RRD vigorously supports compliance to the US Lacey Act as well as all applicable environmental laws including restrictions on conflict minerals. We have informed our suppliers that we expect total compliance relative to materials we source.





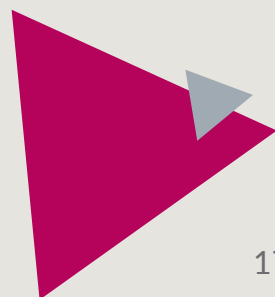
RR Donnelley cares greatly about the safety of the products we provide. Our clients do too.



The RR Donnelley Global EHS Policy guides us as we work closely with our clients so that we manufacture, source, and distribute products that meet all applicable safety regulations. RR Donnelley's commitment to product safety is demonstrated through:

### **Compliance Focus – Supplier Specifications**

RR Donnelley provides its extensive variety of products to the marketplace, with a comprehensive understanding of the regulations that apply to the raw materials and finished products within the supply chain. We have developed and implemented a process so that our suppliers understand and meet these requirements, including chemical restrictions in the materials they provide to us. As part of this process, our materials and products are evaluated for compliance with SEC's Conflict Minerals rule, plus other regulations such as California Proposition 65, Lacey Act, etc. Finally, we actively monitor our supplier base to ensure their compliance with our specifications.



## Meeting Client Requirements

We work closely with our clients to address their needs and concerns regarding the safety of the products that RR Donnelley manufactures.

For example, a client may require that we manufacture a booklet that meets their particular industry-specific requirement, e.g., a booklet for the electronic or automotive market. We have incorporated specifications to address these needs in order to meet our clients' expectations and satisfaction.

## Children's Products Program

RR Donnelley manufactures products that are intended for children 0-12 years old. In the United States, there are strict regulatory requirements (known as the Consumer Product Safety Improvement Act) that apply to these types of articles. For example, some products intended for children ages 0-3 must be tested by an independent laboratory prior to being sold in the marketplace. We have implemented a comprehensive program that meets or exceeds regulatory and client requirements.

## Specialty Products

Specialty products require special attention.

RR Donnelley sources, manufactures and distributes a large array of products. Our services include handling items such as medical devices, pharmaceuticals, candy, pet food, vitamins, and more. We also have a promotional business which sources many unique products, such as apparel, electronics, magnets, etc. For these specialty items, our product safety team has implemented programs to support these businesses and ensure our entire line of products meet applicable regulatory requirements.



A close-up photograph of a person's hand pouring liquid from a yellow plastic bottle with a red cap into a green recycling bin. The bin is filled with various types of waste, including a clear plastic bottle, a purple onion, a green cucumber, and other food scraps. The background is blurred, showing more of the recycling area. A white geometric shape, resembling a stylized 'A' or a large triangle, is overlaid on the image, framing the text.

# WASTE MINIMIZATION

**Commitment:** we are keenly aware that natural resources are limited. Reduce, re-use and recycle (3R) are effective approaches for RRD APAC to manage general solid waste. We seek to apply the 3R principle to every aspect of our operations, which span pre-media, printing, binding, business services and distribution.

RRD APAC understands that you cannot show improvement unless you track performance.

To increase the amounts of by-products recycled and reduce the amounts of waste that were previously sent to landfills and caused potential contaminated sites, we regularly gather information on eco-friendly waste disposal. We also seek appropriate resources by tracking recycled and certified paper use, the landfill rate of non-hazardous waste and the generation rate of hazardous waste. This tracking has led to improved waste collection and segregation processes.

### Recycled amounts for our plants in 2022:

Humen: 10.5 million kg paper and 328,000 kg aluminum plates.

Shanghai: 2.9 million kg paper and 35,000 kg aluminum plates.

Liaobu: 11.7 million kg paper and 94,000 kg aluminum plates.

Chengdu: 3.7 million kg paper and 21,000 kg aluminum plates.

Kunshan: 2.9 million kg paper (aluminum plates not used at this location).

In 2022, we recycled approximately 32 million kg of paper-based materials (coated and uncoated freesheet, paperboard, corrugated).

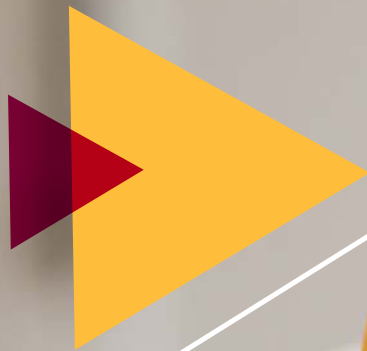
When waste is generated, it's important to manage it appropriately. RRD APAC has used our process mapping to look for areas to reduce the impact on the environment. For example:

- ▶ Liaobu Plants obtained third party certification as a zero waste certified facility in 2022.
- ▶ Recycling of used solvents in our Chengdu location.
- ▶ Shanghai Qingpu, Liaobu, Humen, Chengdu and Kunshan China sites: air emissions reduction through the installation of pollution control devices on all web and sheet-fed presses, and lamination machinery, and perfect binders.

Our Humen location subdivides domestic solid waste and industrial solid waste, thereby increasing the recycling rate and reducing industrial solid waste by 20 tons per month and 240 tons per year. Our Humen site is also focused on water savings in their pre-press plate processor. By optimizing the filtration system, 10-15 tons of water is saved every day with an annual water saving expected to be 4,000 tons.



# STEWARDSHIP



**Commitment:** RRD APAC strives to learn and share best practices through internal and external education, communication, and demonstrations of our commitment and progress.

RRD APAC understands the importance of meeting China's environmental goals and legal requirements. We have programs and support staff in place to ensure our compliance with legal expectations such as VOC control, wastewater management and control of hazardous and non-hazardous waste.

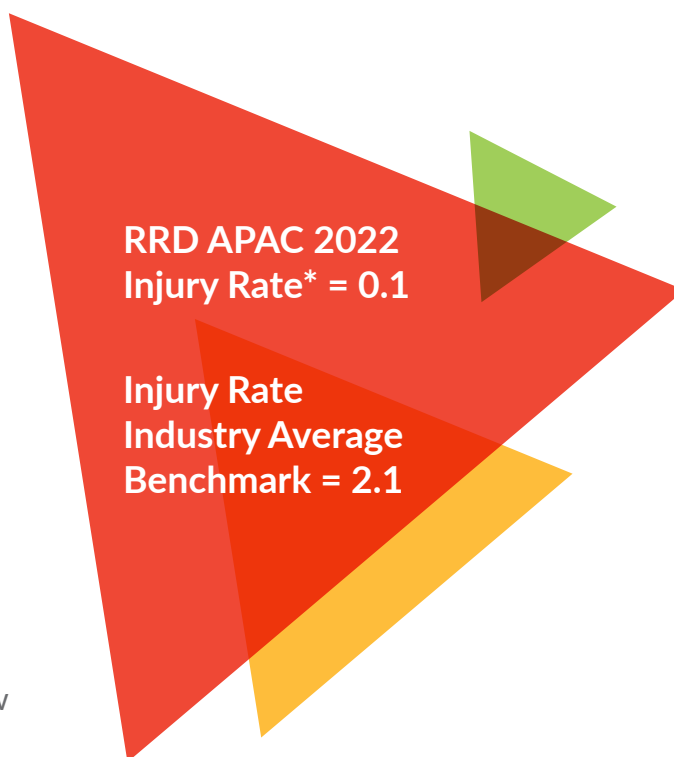
RRD APAC also benchmarks our operations against international standards as well as our competitors. In addition to our Forestry Certifications, our key locations have been audited by third parties to ensure our organization is performing above and beyond its legal requirements.

- ▶ ISO 14001 is designed to provide a process that allows facilities to control the environmental impact of their activities, products, or services, and to continuously improve their environmental performance.
- ▶ ICTI, the ethical toy program certification requires factories to uphold predetermined social, environmental and ethical standards accepted or requested by a majority of brands and retailers.
- ▶ 2022 RRD Carbon Disclosure Project (CDP) scores were released and RRD received a C (equal to our score achieved in 2021 and up from a D- in 2018). Our score places us in the "Global Average" for CDP respondents, and is a result of our recent continuous improvement efforts, including the inclusion of energy consumption and GHG emissions data

We also believe that maintaining a safe workplace is an important social aspect of sustainability and corporate social responsibility. RRD APAC is proud of the safety performance that our employees have achieved. While we report our numbers as a rate (which helps us to standardize our global reporting with the government method for calculating injury rates), what truly matters is the number of people who are hurt. Lower rates mean fewer injuries and more people are able to work and support their loved ones.

The "Recordable Case Rate" (RCR) is a rate, per 100 employees, of the number of times an employee received treatment beyond basic first aid for a work-related injury or illness. Our full year 2022 RCR finished at 0.1, which is a record low for our operations! While we continue to be extremely proud of our results, especially during a challenging time, our continued goal is to achieve zero work related injuries or illnesses.

\*Injury Rate: The number of work related incidents experienced per 100 employees requiring medical treatment beyond first aid.



With over 33,000 employees across Asia, Europe, North America and Latin America, RRD is committed to operating responsibly around the globe. Operating ethically and the safety of our employees continue to be our top priorities.

Listed below are RRD China’s 2022 outstanding safety performers. These locations have achieved safety milestones setting them above and beyond typical operating standards.

Site	2022 Award	Description
Futian, China	Gold	A facility without a recordable case in the eighth consecutive year
Humem, China	Gold	A large facility without a recordable case in the second consecutive year
Chengdu, China	Gold	
Shanghai, China	Gold	Large facilities without injuries requiring medical assistance or performance <50% of the company average in 2022
Kunshan, China	Gold	
Weifang, China	Silver	A facility without a recordable case in the first year



# AWARDS

We invite you to learn what many industry leaders throughout China have already recognized.





## Governance

- ▶ 2022 For the third consecutive year, RRD was awarded the ‘100 Excellence Employer of China 2022,’ recognizing companies whose HR practices made a significant contribution to their corporate development. RRD Asia also ranked among the top 10 for the ‘Excellence in Learning & Development’ award, demonstrating the company’s investment in training to strengthen our employees’ knowledge and empower their growth. The 2022 awards were selected from a vast number of companies and are initiated by China’s leading human resource service provider, 51job.
- ▶ 2022 Chinese College Students “Favorite Employer” Award
- ▶ 2022 Leading Green Enterprise
- ▶ 2021 Excellence Award for Corporate Social Responsibility by Shanghai Daily
- ▶ 2021 Supply Chain—Certificate of Green Supply Chain Assessment Five Star Award

## Design

- ▶ 2022 Packaging Innovation and Sustainable Development Award
- ▶ 2021 IF Design Award, International Packaging Innovation Forum (IPIF) Circular Design Award, and Silver Award
- ▶ 2021 China Packaging Innovation and Sustainable Development (CPIS) Packaging Innovation and Sustainable Development Award
- ▶ 2020 Industry Fair Excellent Material Award for low hazard content coating material





# SUPPLIER DIVERSITY

RRD promotes and supports the growth of diverse, small and underutilized businesses.

## Our Commitment

RRD is committed to creating and leading strategic relationships with qualified diverse businesses that meet the needs of our clients, employees and the communities we serve. As part of our commitment, we're focused on qualifying and utilizing women-owned, small, veteran-owned and LGBTQ-owned businesses in our supplier base to grow our total spend with them.

## Valuing Supplier Diversity

As one of the largest integrated communications companies in the world, we experience firsthand the incredible diversity among our clients, suppliers and communities we serve.

- ▶ Over the last year, our program has evolved and many changes will be implemented through 2025 to increase our spend with and our support of diverse and small businesses. Here are just two of our representative suppliers: Montenegro Paper (minority-owned business enterprise in Chicago, IL) and Corporate Electronic Stationery (woman-owned business enterprise in Troy, MI).
- ▶ Our comprehensive and strategic approach to supplier diversity ensures our program and goals are an integral part of the global strategic sourcing process.
- ▶ Our sourcing team proactively works to support diverse supplier involvement and development to ensure client needs are met.

## Supplier Diversity Certification Partners

Key third-party certification entities we partner with to validate the ownership, financial solvency and operational excellence of our diverse business partners include local and national certifying organizations such as the National Minority Supplier Development Council (NMSDC), Women Business Enterprise National Council (WBENC), City of Chicago, etc.

## Supplier Qualification

RRD deploys a comprehensive supplier qualification process to collect critical information to determine a supplier candidate's suitability to become an approved supplier. RRD uses this information as the baseline criteria that drives our supplier selection process to partner with suppliers that provide products and services of the highest quality, on time, every time, and also provide a high level of service. Here are some critical data points we collect that are part of the process:

- ▶ Principals and key contacts
- ▶ Financial background
- ▶ Capability statement
- ▶ Non disclosure agreement (NDA)
- ▶ Certificate of insurance (COI)
- ▶ Regulate product and materials (RPM) safety specifications
- ▶ Terms and conditions



## Learn More

We invite you to view our current [Global Corporate Social Responsibility Report](#), which reflects our initiatives in a variety of important areas, including: diversity, equity, and inclusion, education and training, community relations, ethics and compliance, environmental health and safety, and sustainability.

